Outline

• Introduction
  – Lucie Larssonova
  – Helen Fogelin
• Pre-registration Form
• During your Exchange
• After your Exchange
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Pre-registration Form

• Pre-registration Form
  – Pre-registration
    » You will not be officially registered for courses until around course start
    » Registrations vary from course to course
  – Mark courses you are currently admitted to with 'Keep' or 'Drop'
  – Mark courses you are currently wait-listed for with 'Keep' or 'Drop'
During your Exchange:
Academic Matters

Course Schedules

- Type in the course code(s) in the search field. Use the "customize" function on the top-right portion of the page to customize your schedule(s).

- Schedules are subject to change so check your schedules regularly.

- Not all departments use this schedule generator; if you are unable to find your course schedule via TimeEdit, try checking the respective department’s website and/or contact the course administrator directly.

- Schedule clashes can be OK but five or more timetable conflicts may require you to find a replacement course.

- Full-time studies consist of 30 ECTS; we do not recommend students take more than 30 credits per semester.
During your Exchange:
Academic Matters

• Academic quarter
• Introduction meetings are mandatory!
• Attendance without admission is not permitted
• Turn to coordinator for all questions regarding adding and dropping courses
• Student/teacher relationship
• Full-time studies (30 credits) = 40 hours per week studies
During your Exchange: Academic Matters

- Libraries
- Course literature
- Study spaces (*check department websites as well)
- LU Grading systems
- Academic calendar
- Student portal
- IT Services and Support
During your Exchange: Student Account / LU Card

Your **student account** gives you access to a number of electronic services that Lund University offers its students:

- WiFi (eduroam)
- Student Portal
- Student email
- LU databases
- LU computers

The **LU card** has several functions:

- ID card within Lund University
- **Library card**
- Access card for all buildings you need for your studies or work
- Getting a LU card
- **Card station locations and opening hours**
During your Exchange: Join Studentlund!

- **Studentlund** is a membership consisting of the student nations, the Academic Society and the student unions. As a member of Studentlund you get access to a social community and cultural events.

- You need your personal LU Identity Number and the LU Application Code to register.
During your Exchange: The Student Guide

The Student Guide is a practical handbook and reference for all international students across a range of topics, ranging from academic matters, social activities, practical matters and so on.
During your Exchange: Bicycles

**Auction dates 2018**

- **When?**
  - 25 January & 22 February
  - 17.00: Display/inspection
  - 18.00: Auction

- **Where?**
  - At the John Ericssons väg/Ole Römers väg crossing, close to V house, LTH

- **Cash only (purchase price + 20%)**!

- **"As is" condition**

A couple of times per year, the city of Lund organizes a bicycle auction.
During your Exchange: Healthcare and Insurance

- Incoming exchange students at Lund University are covered by Kammarkollegiets group insurance Student IN
  - [http://www.lunduniversity.lu.se/current-students/health-care/medical-insurance](http://www.lunduniversity.lu.se/current-students/health-care/medical-insurance)
  - Contact your coordinator to file a claim
During your Exchange: Counselling

Student Health Center

- Psychological problems that affect your ability to study, such as stress, worry, anxiety, depression, transitional issues and/or academic difficulties.
- Confidential

Multifaith Chaplaincy

- All faiths/non-faiths welcome
- Personal and/or spiritual counselling and support. All visits are free of charge and confidential. The student chaplains can also help you to contact any local church or religious body.
After your Exchange

• Official Academic Transcript of Records
  – Students coordinated by **Lucie**: Transcript will be sent out approximately one month after the semester has ended. The transcript will be sent via email to you and your coordinator, and two original copies will also be sent to your home university by post.
  – Students coordinated by **Helen**: Transcripts provided only by request; you must contact Helen approximately one month after your exchange term has ended.
Contact:

<table>
<thead>
<tr>
<th>LUCIE LARSSONOVA, INTERNATIONAL COORDINATOR</th>
<th>HELEN FOGELIN, INTERNATIONAL COORDINATOR</th>
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<tbody>
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